

**NON-SCHOOL SPONSORED FIELD TRIP**  
**PERMISSION FORM**

The Alvin Independent School District does not endorse any commercial ventures and is not associated in any manner with Discovery Tours which conducts educational excursions. Any AISD employee serving as an agent for Discovery Tours who receives free transportation and accommodations from Discovery Tours does so on his or her own time and is totally devoid of any relationship with the AISD school curricular and extracurricular program.

The Alvin Independent School District is supportive of any travel and workshop attendance for the educational value that will accrue to the students; however, each participant and the parents/guardians must be aware that the Washington, D.C. trip is not a school sponsored or school-affiliated activity.

Please sign below and return this copy, along with your signed contract, to Discovery Tours.

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Student's Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Name

Participant's Name \_\_\_\_\_  
School \_\_\_\_\_

STUDENT      ADULT  
(circle one of above)

**2009 Washington D.C. Field Trip  
Sponsored by Discovery Tours**

Welcome to the 26<sup>th</sup> annual fifth grade field trip to Washington, D.C. The cost of this year's trip will be \$1160.00\*. The price includes round trip airfare, hotel accommodations, and all meals, entrance fees to highlighted locations, ground transportation and gratuities. While this is not a school sponsored trip, the students are chaperoned by school district personnel at all times. *There will be a late fee of \$20.00 for payments received after the initial due date, space providing.* \*Fuel adjustment or other surcharges imposed by the airlines at the time of departure are not included and are subject to collection with the last payment as notified by Discovery Tours.

The trip is scheduled for Saturday, March 14 through Tuesday, March 17, or Sunday, March 15 through Wednesday, March 18, or Monday, March 16 through Thursday, March 19. A meeting will be held in January or early February to inform parents of final details about packing, assigned flights, medical release forms, etc. We look forward to your participation.

**Payment Schedule**

<i>October 20, 2008</i>	<i>\$290.00</i>
<i>November 20, 2008</i>	<i>\$290.00</i>
<i>December 20, 2008</i>	<i>\$290.00</i>
<i>January 20, 2008</i>	<i>\$290.00</i>

Checks are made payable to Discovery Tours and mailed to PO Box 23, League City, TX, 77574. Addressed envelopes are included with this contract for your convenience. All payments are nonrefundable. If a participant can not attend for any reason after payments have been made, attempts will be made to find a replacement. If a replacement is found, all monies, less the name change fee charged by the airlines, will be refunded. If a replacement can not be found, all payments are forfeited. This policy takes place regardless of world events, weather conditions, or other acts of God. Discovery Tours has the right to reschedule this trip based on the above conditions with all aforementioned policies in place.

Students will be required to have satisfactory conduct in order to participate. A copy of the conduct portion of the previous year's report card must be included with the first payment to Discovery Tours. If a child's conduct is deemed unacceptable, the check will be returned. Discovery Tours holds the right not to accept a participant on the field trip based on the safety and welfare of the trip as a whole.

All participants will be required to have valid medical insurance before the departure of the trip. Those participants not insured may purchase medical trip insurance through Baybrook Travel at 281-280-0600.

Adult participants who want to upgrade their rooms may do so for an additional fee. The trip is priced at four participants to a room. The fee for the room upgrade should be divided equally between the three payments. Please initial room type choice.

_____ <b>Quad Room (four adults, two double beds and a pull out )</b>	<b>no additional charge</b>
_____ <b>Triple Room (three adults, two double beds and a pull out)</b>	<b>\$64.00 each/\$16 per payment</b>
_____ <b>Double Room (two adults, two double beds or a king and a pull out)</b>	<b>\$192.00 each/\$48 per payment</b>
_____ <b>Single Room (one adult, king bed)</b>	<b>\$576.00/\$144.00 per payment</b>

**double and single rooms are subject to availability**

**I have read and understand all regulations, fee schedules, and requirements for participation in the Washington, D.C. field trip sponsored by Discovery Tours. I do further agree to adhere to these policies. November, December, and January payments more than 15 days late will be assessed a \$20.00 late fee. Returned checks will be assessed a \$20.00 fee.**

**Parent name (print)** \_\_\_\_\_

**Parent signature** \_\_\_\_\_

**Address** \_\_\_\_\_

**City** \_\_\_\_\_ **Zip Code** \_\_\_\_\_

**Home Phone** \_\_\_\_\_ **Cell Phone** \_\_\_\_\_

**Email address** \_\_\_\_\_

**Checklist**

**Make sure you have included the following:**

\_\_\_\_ **Non-school sponsored field trip form**

\_\_\_\_ **Signed Contract for each participant**

\_\_\_\_ **Check payable to Discovery Tours**

\_\_\_\_ **Previous year's conduct grades**

# **PACKING SUGGESTIONS**

**\*\*\* Backpack MUST be packed for carry-on to the plane with a snack, raingear, and a coat. NO ROLLING BACKPACKS!!!!!!**

## **Clothing**

Three changes of clothes – shirts, jeans, etc. (No shorts)  
Sweater (heavy, warm for layers)  
Coat, gloves, knit cap, earmuffs  
Raingear (Ponchos)  
Socks (warm)  
Shoes – 2 pair (COMFORTABLE and sturdy-no sandals or Keds)  
Underclothing and nightwear

## **Personal Toiletries**

Toothbrush, toothpaste  
Comb, brush, shampoo  
Medicine – Please place in a zip locked plastic bag. This should be given to sponsor in advance with labels and written directions.

## **Miscellaneous**

1 spiral notebook (suitable for journal writing), pen or pencil  
1 backpack (for carrying camera, poncho, snacks, and things we pick up during the day)  
Healthy snacks – crackers and cheese packs, trail mix, dried fruit, nuts, granola bars, pretzels, microwave popcorn (MAY NOT be prepared without a sponsor in the room), etc.  
**-NO CHOCOLATE**  
Stamps for letters, postcards, etc.  
Camera and film  
-Suggest 4-6 disposable cameras  
-Film is very expensive in Washington, D.C.  
-Suggest 2-3 with flash and 2-3 without  
Reading Material, cards, or small travel games for plane trip  
**-NO ELECTRONIC DEVICES**

## **Spending Money**

\$75.00 - \$100.00 is suggested for snacks and souvenirs. Parents should use their own judgment for this. Please it in \$5.00 bills. The sponsors will keep each student's money separate. The money needs to be sent to school by

\_\_\_\_\_.

## **NOTE:**

**BE SURE THAT YOU CAN CARRY YOUR OWN LUGGAGE WITHOUT HELP!!! DO NOT OVERPACK!!! YOU CAN HAVE ONE SUITCASE AND A BACKPACK. PLEASE HAVE YOUR LUGGAGE TAGGED WITH YOUR HOME ADDRESS.**